AEMT/EMT APPLICATION INFORMATION

ALL NECESSARY DOCUMENTS FOR AEMT AND EMT CERTIFICATION ARE AVAILABLE AT
THE COUNTY OF SAN DIEGO EMS WEBSITE: www.sandiegocountyems.com
OR AT THE MISSION GORGE EMS OFFICE

FIRST TIME CERTIFICATION:
- ✓ Government issued I.D. such as Drivers license, Military I.D., or Passport
- ✓ AEMT or EMT program course completion
- ✓ Current CPR card
- ✓ Current National Registry EMT card
- ✓ Current National Registry EMT Certificate
- ✓ Completed results of DOJ/FBI live-scan system
- ✓ $92.00 fee ($75 State + $17 County fees)

CERTIFICATION RENEWAL:
- ✓ Current AEMT or EMT card
- ✓ Current CPR card
- ✓ 24 hours of approved CE's or approved 24 hour refresher class (EMT)
- ✓ 36 hours of approved CE's or approved 36 hour refresher class (AEMT)
- ✓ State of California AEMT or EMT skills sheet
- ✓ If not already completed, proof of application into the DOJ/FBI Live-Scan system (*unless grandfathered)
- ✓ $54.00 fee ($37 State + $17 County fees)

You must obtain the County of San Diego EMS Criminal Offender Record Information (CORI) application, which includes the correct CORI number, prior to being live scanned. The correct live-scan application form is available at the County of San Diego EMS office or on the County of San Diego EMS website: http://www.co.sandiego.ca.us/hhsa/programs/phs/emergency_medical_services/certification_and_accreditation.html near the bottom of the page. If *fingerprinting is completed without the correct CORI #, the live-scan information will not be sent to the County of San Diego EMS system.* Consequently, the applicant will need to be Live-Scanned again with the correct CORI #.

On the "Request for Live-Scan Service" application the applicant will need to complete the personal information in the area commencing with the field labeled: "Name of Applicant". Applicant must make an appointment with any of the Live-Scan service providers in the State of California. Live-scan service providers can be found on the Department of Justice website: http://ag.ca.gov/fingerprints/publications/contact.php

Applicant must bring the following documents to the live-scan operator:
- ✓ Completed "Request for Live-scan Service' application
- ✓ State or Federal issued photo identification (driver's license, passport or DMV ID).

If scan is successful, the Live-Scan operator will fill out the bottom portion of the application and keep the original (white) copy. Applicant is responsible for returning all necessary documents for AEMT or EMT certification to the County of San Diego EMS office, including the second copy (pink) of the application as proof that he or she is scanned into the system. The third (pink) copy of the application is for the applicants' personal records. Upon receipt and approval of all necessary documents and verification of live-scan information through Department of Justice (DOJ) and Federal Bureau of Investigation (FBI), the State of California AEMT or EMT card can then be issued.

Thank you.